

Lisburn Community Fire Company
1800 Main Street Lisburn, Mechanicsburg, PA 17055
LisburnCommunityFireCoInfo@comcast.net

The 65th Annual Lisburn Community Fire Company Festival will be held on Wednesday thru Saturday, August 8th, 9th, 10th, and 11th, 2018. Once again we are inviting vendors and non-profit organizations to participate with us at the area's largest firefighter's carnival.

On the next page is the registration form. In some cases, we may be limited in who we can accept as a vendor, (i.e. exclusivity contracts). The earlier you register, the better chance you have to avoid that situation.

- Your rental fee **MUST** be included with your registration to reserve your space. We may not be able to guarantee your space unless your registration and check are received before July 15th. Vendor fees will be returned for any cancellations made before July 15th. Vendor fees will not be refunded for cancellations made after July 15th.
- Codes regarding electrical lines will be enforced. All cords must be off the ground and covered.
- Vendors are required to secure their canopies with a minimum of 25 lbs per corner or stakes that measure at least 10 inches. In the event of severe weather, vendors will be required to seek shelter in either our social hall or large pavilion. It is not optional to stay in your booth after "Seek Shelter" has been announced.
- You may begin to set-up as early as Monday, August 7th, **WITH AN APPOINTMENT**. Please contact Elaine Cady @ 717-855-5249 (cell) for an appointment or questions. Otherwise set-up is all day Wednesday, starting at 10:00 AM.
- Lisburn Community Fire Company reserves the right to ask vendors not to display products that could be found offensive or cause damage to the grounds or that the fire company deems unacceptable for any reason. These items include but are not limited to: adult products, Confederate flags, silly string and bomb bags and stickers. Vendors who fail to comply will be asked to leave immediately.
- Vendors are prohibited from selling raffle tickets and scratch off tickets. Vendors are permitted to do free drawings.
- Please note that this year's Festival again is a four (4) day event. Wednesday night is a "Ride Night" Arts & Craft vendors will not be affected by Wednesday's program; therefore, you can still setup and prepare for the Thursday thru Saturday event; however all are encouraged to participate in Wednesday's activities.
- All booths must be set up by 4:00 pm Thursday. Vehicles **must** be moved from the grounds at that time and parked in the designated vendor parking area. **One** parking pass will be issued to each vendor.
- Circulars or advertising material may be distributed **ONLY** from the vendor's assigned area and in a manner that will not interfere with other vendors.
- No pets permitted on the Festival grounds at any time.
- The Festival reserves the right to relocate any exhibit and/or make adjustments of space allotments, as it deems necessary for the best interest of the Festival.
- Festival hours are 6:00 -10:00 on Wednesday, 4:00 – 10:00 on Thursday and Friday and 4:00 to 11:00 on Saturday. All Vendors will remain open till the close of Festival each day.
- Jurying Process: Lisburn Community Fire Company reserves the right to decide which vendors to approve for the Festival based on originality, creativity, quality and overall mix of vendors being considered. Our goal is to comprise a variety of quality products and minimize duplications. Not all applications may be accepted. Vendors who have exhibited at our previous festivals will be given first consideration.
- After your application has been received and processed, you will receive a confirmation letter, **one** parking pass and a map with your designated space highlighted.
- Vendors are responsible for their own well being and will carry necessary insurance for themselves, their staff, products and equipment. Vendors will indemnify and hold harmless Lisburn Community Fire Company from any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of or caused or alleged to have been caused in any manner by a defect in any equipment or materials supplied under this agreement.

Stand Rental Fees:	<u>SIZE</u>	<u>RATE</u>
	12X12	\$100.00
	12X24	\$120.00
	12X36	\$140.00
	12X48	\$170.00

Please make checks payable to Lisburn Community Fire Company
Thanking you in advance for your participation,

Elaine Cady

NAME OF ORGANIZATION _____

CONTACT NAME (PRINTED) _____

AUTHORIZED SIGNATURE _____

PHONE (HOME) _____ (WORK OR CELL) _____

ADDRESS _____

E-MAIL ADDRESS _____

PRODUCT/CRAFT _____

STAND SIZE _____

AMOUNT ENCLOSED _____

Send checks and Registration Form to:

**Lisburn Community Fire Company
Festival Vendor Registration
1800 Main Street, Lisburn
Mechanicsburg, PA 17055**

Lisburn Community Fire Company will not be responsible for damage to vendor's property nor lost or stolen items.

The Lisburn Community Fire Company reserves the rights to all food and drink sales at the Festival.